

# **LCFD bylaws**

As amended May 1, 2011

## **I. Purpose**

- A. The official name of the group is “Lavender Country and Folk Dancers” (LCFD).
- B. LCFD organizes and runs dance camps, which are multiple-day events usually occurring at a rustic site.
- C. LCFD promotes and supports gender-free traditional dancing (contra, square, English country, and folk) primarily, but not exclusively, for gay, lesbian, bisexual, transgender, queer folk and friends.
- D. LCFD is a not-for-profit organization which will occasionally raise money for the purpose of supporting LCFD activities.
- E. LCFD will promote gay, lesbian, bisexual, transgender, and queer dance leaders and musicians, and others who support gender-free dancing, whenever possible.

## **II. Members**

- A. Anyone may join LCFD regardless of sexual orientation or gender identity.
- B. Membership status, benefits, terms, and fees, if any, shall be determined by the board of directors.

## **III. Member Organizations**

- A. Local Dance Groups: LCFD will support local dance organizations which sponsor gender-free traditional dance. The relationship between the LCFD board and the local groups will be marked by the following:
  1. LCFD will assist a local group with financing (if available) and expertise. Requests for monetary assistance should be forwarded to the treasurer. Decision to grant or loan money will be made by the board.
  2. LCFD will advertise the local dances to a wide audience via LCFD and other traditional dance sources.
  3. The local dance groups will be asked to assist LCFD in promoting LCFD activities in their areas.
- B. Dance Focused Groups—LCFD will be supportive of related gender-free traditional dance groups (Western square dancing, country & western, ballroom, etc.) and include the activities in LCFD events where possible and be a resource for more information.

## **IV. Leadership**

- A. The activities of LCFD will be managed by an 11 person board of directors elected by the membership at its annual meeting. The board selects a nominating committee for purposes of soliciting a slate of candidates from the membership and running the election according to organizational guidelines. The term of office is two years with five and six positions elected in alternate years. The board may not be more than 2/3 of one gender, unless no other qualified candidates are available. An attempt will be made to achieve balanced geographic representation of membership on the board.
- B. The board of directors will appoint the following officers from among its members at its first meeting following the annual election to serve for one year (the board may appoint officers at other times to fill vacancies):
  1. Two co-chairs: Compile board meeting agendas, lead meetings, assign tasks. Every effort will be made to appoint co-chairs of different genders.
  2. Treasurer: Keeps account of all monies. Pays bills and manages income. Sets budgets for coming year. Responsible for an annual financial statement which will be published in the LCFD newsletter.
  3. Communications editor: Responsible for newsletter—writing or soliciting articles, editing, and formatting (or arranging for formatting) for Web and possible email distribution. Responsible for

website content specific to LCFD, including LCFD dance camp. Works with Webmaster on overall website format and content.

4. A Board member will take meeting minutes and mail them to Board members.
- C. The board of directors will appoint board members or general members to the following positions and committees:
1. Dance Camp Committee: Named by the board in consultation with other Camp Committee members. In charge of all aspects of running the dance camps, including staffing, location, advertising, registration, recruiting of camp helpers, etc. The Camp Committee must be represented at board meetings.
  2. Other positions and committees to be created as needed.
- D. In the case of vacancies between annual meetings, the board of directors may appoint a member to fill the vacancy until the next annual meeting when an election will take place.

## **V. Meetings**

### **A. Meetings of the general membership**

1. An annual meeting of the membership will be held at the first camp of the calendar year. The members will elect the board of directors at the annual meeting and transact any other business that may come before the membership.
2. A quorum is established by who is present. A simple majority of members present, except as noted below, is necessary to carry a motion or transact other business.

### **B. Board of Directors**

1. There will be a minimum of three board meetings per year.
2. Quorum: An LCFD board meeting has a quorum if at least one co-chair and one half of the remaining board members are present.
3. A simple majority of those present at a board meeting is necessary to carry a vote. The board will attempt to reach decisions by consensus.
4. All LCFD members are welcome to come and participate in any meeting.
5. Minutes of the meeting should be sent to board members within one month after the meeting and a summary of the meeting will be published in the next LCFD newsletter.

## **VI. Amendments and Changes to the Bylaws**

- A. The bylaws may be amended or changed by a 2/3 vote announced in advance and taken at the annual membership meeting.

## **VII. A. No part of LCFD's assets or net earnings may inure to the benefit of any individual. This does not preclude the payment of reasonable amounts for goods or services provided to LCFD.**

- B. Upon dissolution, the assets of LCFD shall be distributed to the Country Dance & Song Society, Inc., or to another non-profit organization that is exempt under sec. 501(c)3 of the Internal Revenue Code.
- C. LCFD shall not, as a substantial part of its activities carry on propaganda or otherwise attempt to influence legislation, except to the extent permitted by section 501(h) of the Internal Revenue Code, nor shall it participate to any extent in any political campaign for or against any candidate for public office.
- D. It is intended that the organization shall be entitled to exemption from Federal income tax under sec. 501(c)3 of the Internal Revenue Code and shall not be a private foundation as described in sec. 501(c)3 the code.
- E. LCFD subscribes to the general purposes of the Country Dance and Song Society, Inc.